

Executive Committee Meeting Minutes - Monday, September 16, 2002

Chairman Dwyer called the meeting to order at 8:34 a.m. and led the Committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors, Kenneth Herro, Duane Paulson, Walter Kolb and Patricia Haukohl. **Absent:** Supervisor Duane Stamsta. Supervisor Richard Mankewas excused from the meeting due to other County business.

Also Present: Assistant Corporation Counsel Danni Caldwell, Treasurer Pam Reeves, Linda Emery, Paul Emery, John P. Weyker, Gretchen A. Weber, Susan Ripple, Chief of Staff Lee Esler, Supervisor Rodell Singert, Supervisor Hank Carlson and Office Services Coordinator Windy Jicha.

Correspondence

Chairman Dwyer reviewed and passed out the list of correspondence. He informed the Supervisors to see Jicha if they wanted copies of any of the listed items.

Approve Minutes of August 19, 2002

MOTION: Kolb moved, Haukohl second, to approve the minutes of August 19, 2002. **Motion carried** : 5 - 0.

Late Tax Payment Appeal

Reeves and Caldwell were present from Waukesha County to review the late tax payment appeals. Caldwell explained the role of the Executive Committee with late tax payment appeals. The law states that the tax payment is to be postmarked by the due date and received by the treasurer within five days. Citizens paying taxes late will pay penalty and interest back to the original due date of the taxes.

Linda and Paul Emery – Dwyer swore in Linda Emery. Emery said that she withdrew money from her credit union on June 18, 2002 and then mailed out the taxes that afternoon. Emery brought a copy of the bank statement and it was passed out to the committee. Emery did not realize until she received her bank statement three weeks later that her payment had not been received by Waukesha County. Emery completed the necessary forms at the post office requesting a tracer for her tax payment. When the completed tracer was returned by the post office, it did not contain the correct information about her tax mailing including: date mailed, color of the envelope, etc. After reading this, she called the post office and the staff said that the check was probably lost at the Courthouse. The original check was never cashed. Emery did not stop payment on the check because the County wouldn't cash a check that couldn't be applied to an account. To date, neither the check nor envelope has been returned to the County or Emery. Dwyer noted that Emery's payment of history was not typical of a late payment payee.

August H. Wulf Company (John P. Weyker president) – Dwyer swore in John P. Weyker. Weyker said his secretary dropped the mail at the Menomonee Falls post office. The letter was mailed on July 31 from Menomonee Falls and was sent to the Milwaukee post office for cancellation on August 1. The Waukesha County Treasurer received the payment on August 2, 2002. The envelope had a postage meter stamp from August H. Wulf Company dated 7/31/02. He said that he has mailed the taxes the same way for the last ten years and has never been late. Weyker said that the letter from the post office regarding his late mailing is self-explanatory.

Gretchen A. Weber – Dwyer swore in Weber. She said that she mailed her taxes on the morning of July 31, 2002. Weber brought a letter from the Meriton postmaster stating that the postmaster remembers Weber coming into the post office on July 31, 2002 to mail her taxes. The postmaster also states that she canceled the envelope herself. The check didn't make it to the County and it hasn't been returned yet. The envelope had a

return address on it. Weber said that she has never paid her taxes late. Weber reported that she was a postmaster for 30 years.

Sandra Zetley – Per Caldwell, Zetley had asked to have her appeal rescheduled for an October Executive Committee meeting.

Susan Ripple – Dwyer swore in Ripple. Ripple said that there was an error at the Dousman post office. She dropped her tax payment into the Dousman post office mailbox at 4:45 p.m. on July 31, 2002. After finding out that her tax payment was late, she called the Dousman post office and the staff said that the mail at that box is picked up at 5 p.m. and sent to Milwaukee. She next called the Milwaukee post office. The Milwaukee post office staff said that maybe the Dousman post office staff picked up the mail early. Ripple said she doesn't have any other explanation as to why the payment was late. The postmark on her tax payment was August 1, 2002.

The appellants were excused from the meeting. The committee reviewed the appeals for decision and voted on each issue.

Linda and Paul Emery

MOTION: Haukohl moved, Herro second to approve the appeal for Linda and Paul Emery. **Motion carried:** 5-0.

August H. Wolf Company

The committee discussed the letter received from the post office. The committee said that the company waited until the last minute to pay. Dwyer went over the payment history of the company and Reeves reviewed the past payment history and postmark dates.

MOTION: Herro moved, Haukohl second, to deny the late tax payment appeal for August H. Wolf Company. **Motion carried:** 4 -1 (Paulson voted no).

Gretchen A. Weber

MOTION: Haukohl moved, Herro second, to approve the late tax payment appeal for Gretchen A. Weber. **Motion carried:** 5 -0.

Susan Ripple

MOTION: Haukohl moved, Kolb second, to deny the late tax payment appeal for Susan Ripple. **Motion carried:** 4 -1 (Paulson voted no).

Discuss and Consider the Following Appointments:

157-A-039 Appointment of Robert Bartholomew to the County Zoning Board of Adjustment

MOTION: Herro moved, Kolb second, to approve the appointment of Robert Bartholomew to the County Zoning Board of Adjustment. **Motion carried:** 5-0.

157-A-040 Appointment of Paul R. Schultz to the County Zoning Board of Adjustment

MOTION: Haukohl moved, Paulson second, to approve the appointment of Paul R. Schultz to the County Zoning Board of Adjustment. **Motion carried:** 5-0.

157-A-041 Appointment of Walter K. Baad to the Park and Planning Commission

MOTION: Haukohl moved, Kolb second, to approve the appointment of Walter K. Baad to the Park and Planning Commission. **Motion carried:** 5-0.

157-A-042 Appointment of Thomas Schobert to the Airport Commission.

MOTION: Paulson moved, Herro second, to hold the appointment of Thomas Schobert to the Airport Commission. **Motion denied:** 2-3 (Kolb, Dwyer and Herro voted no).

The committee discussed the appointment of Schober. Paulson said that he would like to see representation by the community and the neighbors on the commission. Paulson said that people who live in the community have a right to be heard and have a voice on the commission. Maybe it is time to expand the commission.

Hauko said she would like an ordinance brought to the committee to increase the number of commissioners and specifying the makeup of the commission to include a neighbor and an additional supervisor. The committee had a lengthy discussion on the merit of changing the size of the commission.

Herro called for the question.

MOTION: Kolb moved, Dwyer second, to approve the appointment of Thomas Schober to the Airport Commission. **Motion carried:** 3-2 (Paulson and Herro voted no).

**Committee Review and Follow-up Discussion of Capital Projects:
Discuss and Consider: 157 -R-009: Adopt Five-Year Capital Plan**

The following capital projects will be discussed at the September 30 Executive Committee meeting:

- Item 13 – Courthouse/Administration Center Security
- Item 32 – CTHY, Watertown Road to North Avenue
- Item 43 – Storm Water Master Plan and Utility Mapping
- Environmental Assessment of the airport.
- Overall financial view of the five-year capital plan by Director Cummings

Future Agenda Items

- Review Boards and Commissions
- Ordinance to expand the airport Commission

Committee Updates

- Health and Human Services – Herro said that the HHS committee did not meet last week.
- Land Use – Kolb said that the committee passed an ordinance allowing monies for the Register of Deeds to hire extra help for the increased workload in the department.
- Personnel – Paulson said the Positions Ordinance would be reviewed tomorrow in an all day session.
- Finance – Hauko said that some of the items that the committee reviewed on August 21 were: mid-year status report on general funds, contingency fund status report, additional expenditures and revenues for the Register of Deeds Office, transfer jurisdiction of highways with Village of Wales and amending Sheriff's Department 2002 Budget – expenditure of seized funds. The committee will meet on Wednesday to discuss capital projects proposed for 2003.

Hauko then reported on the WCA Audit Committee. The committee discussed raising WCA dues. Waukesha County's dues will increase by 2% or \$532. Executive Director O'Connell is very open about expenditures and revenues. O'Connell would rather have several small increases to dues rather than one large increase.

- Public Works – Esler gave the Public Works update. The committee passed three ordinances and discussed at length the contents of the communications center. The committee had no amendments or recommendations to the capital projects.

Motion to Adjourn

MOTION: Herromoved, Haukohl second, to adjourn the meeting. **Motion carried: 5 -0.** Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Duane E. Paulson
Secretary